

Credit River Township Board Meeting

Monday, June 5, 2017, at 6pm

Meeting Minutes

Chairman Kostik called the June 5, 2017 Board Meeting to Order at 6:00pm, Pledge of Allegiance

Members Present: Chairman Kostik, Supervisor Schommer, Supervisor Lawrence, Supervisor Howe

Members Absent: Vice Chairman Novak

Others Present: Treasurer Hill, Engineer Nelson, Attorney Ruppe, Clerk Donovan

1. Approve or Amend Agenda

Supervisor Schommer added under Road Report: "Gallagher Park" as Item 1 and "Drainage" as Item 2, Chairman Kostik added "Whitewood Ave/Markley Lake" as Item 3 under Road Report, Supervisor Lawrence added "Gravel" as Item 4 under Road Report. Chairman Kostik added "Comp Plan" as Item 1 under Engineer Report.

Motion to approve Agenda as amended: Supervisor Schommer

Second: Supervisor Howe

Motion Passed: 4-0

2. Consent Agenda

1) May 2016 Developers Escrow

Motion to approve Consent Agenda: Supervisor Lawrence

Second: Supervisor Schommer

Motion Passed: 4-0

3. Open Forum

- Beverly Parrish asked the board to look into the shoulder on the west side by 166th St. Engineer will do a site visit to look at the shoulder.
- Jake Balk from Scott County gave an update on the Roundabout at CR27 and CR68. Advance warning on the hard closure will go out to residents on Wednesday, June 7th, project would begin 7 days after that time. Project is projected to be done by Labor Day weekend or will be open to school bus traffic. Hentges Contracting from Jordan was awarded the job. 5 ton restrictions have been posted on Broadview, Oak Grove, Murphy Lake, South Fork and 196th St. E.
- Scott County Deputy was present to review calls from the last month.

4. Old Business

1) 8685 207th St E.

Chad Rouse has requested the addition of second driveway due to the needs of adding a fence to his property for his children which would prohibit access to the barn. Supervisor Schommer reviewed the area and recommends approval of the second driveway for the special needs children. Supervisor Schommer advised Mr. Rouse that the same size culvert is required. Attorney Ruppe has prepared a variance. A driveway access permit is required.

Motion to Approve Resolution 2017-14 Adopting Final Findings of Fact and Granting Variance for the second driveway access at 8685 207th St E.:

Supervisor Schommer

Second: Supervisor Lawrence

Motion Passed: 4-0

5. New Business

1) Utility Permit Restoration Timing

Supervisor Lawrence has been dealing with a utility contractor that has not finished restoring property after a 2 month period. He questioned if the township can enforce a time limit on restoration as this is not on the utility permit. The board agrees the utility permit will be revised to a 7 day limit. The utility permit will be revised and sent to the utility companies.

2) Scott County Historical Society

Chairman Kostik – Scott County Historical Society is requesting a donation of \$1,608 from the township. Board at this time will not be making a donation to the SCHS organization from the township.

3) 18765 Edgewood Ln-Variance

Resident Beau Drury presented the board with his request for a variance to build a deck because of the placement and proximity of his home to the property line due to the amount of wetlands on the property. Letter of recommendation to Scott County is requested by July 11, 2017. Engineer Nelson reviewed the plans and property survey and did not see any issues.

Motion to make a recommendation of variance approval to Scott County to build a deck at 18765 Edgewood Ln: Supervisor Schommer

Second: Supervisor Howe

Motion Passed: 4-0

Clerk Donovan will send the recommendation of variance approval to Scott County.

4) Mound Mowing

Supervisor Lawrence requested to have Minnesota Sodding Company preform the CSTS mound mowing. As in the past, a 2 year contract will be requested by Supervisor Lawrence. A new contract is available and will be sent to Minnesota Sodding for signatures.

Motion to accept proposal of Minnesota Sodding as the contractor for CSTS Mound Mowing contingent on Attorney review of the contract: Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 4-0

5) CSTS Ordinance

Attorney Ruppe reviewed all the ordinances for CSTS and as requested to consolidated the ordinances.

Upon approval, the old CSTS ordinances will be removed from township website and replaced with the new ordinance.

Motion to Approve Ordinance 2017-01 Governing the "Monterey Heights, South Passage, Stonebridge and Territory" Environmental Subordinate Service Districts Waste Water Collection Systems: Supervisor Schommer
Second: Supervisor Lawrence
Motion Passed: 4-0

A summary version of Ordinance 2017-01 will be published.

6. Road Report

1) Gallagher Park-

Supervisor Schommer advised that a Grading Easement permission will be needed to be signed from Mrs. Gallagher regarding the development of Gallagher Park. Supervisor Schommer will work with Mrs. Gallagher. Attorney Ruppe will send documentation to Engineer Nelson and Supervisor Schommer for review.

2) Drainage

Supervisor Schommer found that a beaver dam was causing issues with drainage near France and Wagonwheel. Supervisor Lawrence has DNR information regarding beaver removal. The township will hire a licensed removal company to remove the dam and beavers.

3) Whitewood Ave/Markley Lake

Chairman Kostik gave an update on the high water level on Markley Lake. Due to the water level, the road in the Cull de Sac on Whitewood Ave is deteriorating. Bike trail is under water. The holding pond was found to be dry.

Engineer Nelson will do a site visit to look at the road and will also contact Prior Lake City Engineer, Larry Poppler, for further discussion on the plan Prior Lake has to correct the lake level issue.

4) Graveling

Supervisor Schommer-Contractor started the gravel and grading on Thursday, June 1. The road grader broke down before they were able to finish. Residents have called and concerns were addressed.

Dust coating will start on June 12th, dependent on the weather. Either Supervisor Schommer or Vice Chairman Novak will ride along during the dust coating.

7. Engineer's Report

1) Comp Plan

Board members, Engineer Nelson and Cindy Nash meet with City of Savage. Chairman Kostik explained the Savage consultants were interested in the land in the northern part of the township and what the township plans were for this area. Cindy Nash will continue to meet with City of Savage planner.

Engineer Nelson -MS4 Audit is June 13th.

8. Treasurer Report

1) Board Members to Review Proposed Budget Schedule and sign up for Budget Meetings

Treasurer Hill requested that the board members sign up on the Proposed Budget Schedule for the upcoming Budget meetings.

2) Transfer

Treasurer Hill requested a transfer of \$70,000 from the township Savings to Checking for the payment of claims.

Motion to approve the transfer of \$70,000 from the township Savings to Checking:

Supervisor Lawrence

Second: Supervisor Howe

Motion Passed: 4-0

9. Clerk's Report

10. Town Hall

11. Review and Pay Bills

Chec #	Vendor	Date	Amount	Comments
444E	PERA	6/5/2017	\$800.22	PERA
445E	EFTPS	6/5/2017	\$2,057.57	Federal WH
443E	Minnesota Revenue	6/5/2017	\$163.41	State WH
446E	VISA COMMUNITY CARD	6/5/2017	\$348.32	iContace, Postage
Paid Chk# 009302	AL NOVAK	6/5/2017	\$858.85	May Services paid in June
Paid Chk# 009303	BRENT LAWRENCE	6/5/2017	\$1,121.10	May Services paid in June
Paid Chk# 009304	CHRIS KOSTIK	6/5/2017	\$1,111.66	May Services paid in June
Paid Chk# 009305	DOMINIQUE SCHILKE HILL	6/5/2017	xxxxxx	May Services paid in June
Paid Chk# 009306	KAREN DONOVAN	6/5/2017	xxxxxx	May Services paid in June
Paid Chk# 009307	LEROY SCHOMMER	6/5/2017	\$1,819.29	May Services paid in June
Paid Chk# 009308	PAUL HOWE	6/5/2017	\$888.34	May Services paid in June
Paid Chk# 009309	BANYON DATA SYSTEMS	6/5/2017	\$795.00	Stonebridge Banyon Utility Bil
Paid Chk# 009310	BOHNSACK EXCAVATING INC.	6/5/2017	\$250.00	T-650 Knock Down Beaver Dam
Paid Chk# 009311	BRENT LAWRENCE	6/5/2017	\$59.92	May Mileage Reimbursement
Paid Chk# 009312	CENTERPOINT ENERGY	6/5/2017	\$41.36	Acct # 5179787-3Town Hall Gas
Paid Chk# 009313	CHORES AND MORE BY HEIDI INC	6/5/2017	\$172.50	Town Hall Full Cleaning
Paid Chk# 009314	CHRIS KOSTIK	6/5/2017	\$290.47	Expense reimbursement May
Paid Chk# 009315	CITY OF LAKEVILLE	6/5/2017	\$641.30	Plowing & Delcing Judicial Roa
Paid Chk# 009316	COURI & RUPPE, P.L.L.P.	6/5/2017	\$1,665.00	Liberty Creek Lawsuit - Legal
Paid Chk# 009317	DOMINIQUE SCHILKE HILL	6/5/2017	\$50.00	May Cell Phone Reimbursement
Paid Chk# 009318	ECM PUBLISHERS INC	6/5/2017	\$289.14	May1 Board meeting Legal Notic
Paid Chk# 009319	G&K SERVICES	6/5/2017	\$41.60	Town Hall Rug Service - March
Paid Chk# 009320	GALLAGHERS	6/5/2017	\$1,932.00	May Gravel Road Mtc
Paid Chk# 009321	GOLIATH HYDRO-VAC INC	6/5/2017	\$2,951.25	Oak Hill Road & Oak Hill Circl
Paid Chk# 009322	GOPHER STATE ONE CALL	6/5/2017	\$129.60	Utility Locates - Territory
Paid Chk# 009323	GOPHER STATE ONE CALL	6/5/2017	\$0.00	2017 Utility Locates - Gen Tow
Paid Chk# 009324	HAKANSON ANDERSON ASSOC INC	6/5/2017	\$16,936.08	Century Hills Overlay Project
Paid Chk# 009325	INTEGRA TELECOM	6/5/2017	\$651.33	Acct#141989 - Townhall Phone
Paid Chk# 009326	KAREN DONOVAN	6/5/2017	\$50.00	Cell Phone Reimbursement May
Paid Chk# 009327	LEROY SCHOMMER	6/5/2017	\$75.96	Expense Reimbursement Beaver Dam

Paid Chk# 009328	MARKS BOBCAT SERVICE, INC.	6/5/2017	\$4,000.00	Park Mowing
Paid Chk# 009329	MATIT	6/5/2017	\$3,703.00	General township Insurance
Paid Chk# 009330	METRO SALES , INC.	6/5/2017	\$132.00	Leased Copier Bi-Annual Mtc Co
Paid Chk# 009331	MIKES SEPTIC SERVICE	6/5/2017	\$1,500.00	Septic Tank Pumping
Paid Chk# 009332	MINNESOTA DEPT OF HEALTH	6/5/2017	\$750.00	Territory Well Monitoring Perm
Paid Chk# 009333	MVEC	6/5/2017	\$920.01	Acct#777628301-MHSP Elec
Paid Chk# 009334	NATURAL SYSTEMS UTILITIES MN	6/5/2017	\$10,483.80	Territory Apr 2017 O&M
Paid Chk# 009335	PAUL HOWE	6/5/2017	\$8.84	May Expense Reimbursement for
Paid Chk# 009336	SAFETY SIGNS	6/5/2017	\$300.00	salvage and reinstall stop Sign
Paid Chk# 009337	SARAH LEVOIR	6/5/2017	\$195.00	Budget Process Training
Paid Chk# 009338	SCOTT COUNTY TREASURER	6/5/2017	\$44,900.00	2017 Scott County JPA for Town
Paid Chk# 009339	SW NEWSMEDIA	6/5/2017	\$575.80	Agenda -5/1//17Board Meeting
Paid Chk# 009340	U.S. BANK EQUIPMENT FINANCE	6/5/2017	\$143.25	Acct#1388554;Lease Payment
Paid Chk# 009341	XCEL ENERGY	6/5/2017	\$8.24	Acct#51-6509820-6 St. Francis
			\$107,563.16	

12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

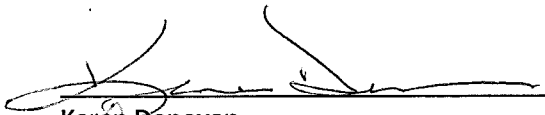
Motion to adjourn June 5, 2017 Credit River Township Meeting: Supervisor Schommer

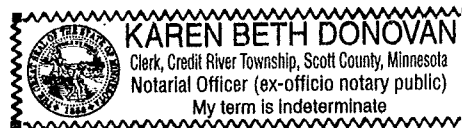
Second: Supervisor Lawrence

Motion Passed: 4-0

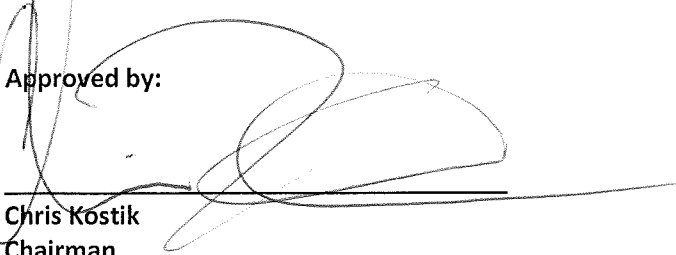
The June 5 , 2017 Credit River Township Board Meeting was adjourned at 7:50 pm.

Recorded by:


 Karen Donovan
 Clerk - Credit River Township



Approved by:


 Chris Kostik
 Chairman
 Credit River Township